



Riverside Christian Academy
2300 24th Ave SW, Norman, OK 73072
Amber@RiversideChristianAcademy.org
405-701-5033

Teacher Application

Strong Christian leadership is essential for our school. We are grateful for teachers who are professionally qualified, who love and know children, and who by the pattern of their lives in and out of school exemplify Christ. We look forward to receiving your application.

I. Applicant's Personal Information

Full Name: _____ Application Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Days: _____ Phone Evenings: _____

Email Address: _____

Position Desired

What are you qualified to teach? _____

What are your special interests or hobbies? _____

II. Christian Background

****Briefly give your Christian testimony. Please use a separate sheet of paper.***

Carefully read our Statement of Purpose, Philosophy, and Faith and indicate your degree of support.

PURPOSE: Riverside Christian Academy was established by its founders to make available a school which would work in harmony with the home and church in educating young people in all areas of life - spiritual, intellectual, social, and physical.

PHILOSOPHY: The philosophy of Riverside Christian Academy is based on a God-centered view that all truth is God's truth and that the Bible is the inspired and only infallible, authoritative Word of God containing this truth. As an educational institution, Riverside Christian Academy believes bringing up a child in Christ-likeness is primarily the responsibility and biblical duty of the parent. Our school exists, therefore, to assist in that education, working together with the family and church. The curriculum of Riverside Christian Academy arises from our philosophy that places God, not man, in the center of all things.

FAITH:

1. We believe in one God, existing eternally in three persons, Father, Son, and Holy Spirit. (Genesis 1:1, Matthew 28:19, John 10:30).
2. We believe that the Bible is the inspired work of God, without error in the original manuscript, and the perfect standard for faith and practice (2 Timothy 3:15, 2 Peter 1:21).
3. We believe in the virgin birth of Jesus Christ and His Deity, His sinless life, His crucifixion, His bodily resurrection, His ascension to the Father where He is now in the presence of God acting as our intercessor (Isaiah 7:14, Matthew 1:23, Hebrews 4:7, 15, 26, John 10:30, 1 Corinthians 15:3, Ephesians 1:7, John 11:35, 1 Corinthians 15:4, Mark 16:19).
4. We believe that man was created in the image of God by the direct will of God (Genesis 1:26, 28, Genesis 5:1-2).
5. We believe that because of the fall of Adam, all men are born in sin and in need of a Savior (Romans 3:23, John 3:16-19).
6. We believe that we are saved by grace through faith in Jesus Christ, God's only begotten Son who shed His blood on the cross in atonement for our sins and our eternal salvation (Ephesians 2:8-10, Romans 5:8-9).
7. We believe that the indwelling of the Holy Spirit enables us to live a Godly life (1 Corinthians 6:19-20, Romans 8:13-14).
8. We believe that in the resurrection of the dead, the just too eternal joy with Christ, the unjust to eternal punishment in Hell (John 5: 28-29, Revelation 20: 11-15).
9. We believe in the personal return of our Lord and Savior, Jesus Christ (Acts 1:11, Revelation 19:1)

_____ I fully support the Statements as written without any reservations.

Signature _____

_____ I support the Statements except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature _____

What church do you currently attend? _____

Are you a member of your church? _____ Yes _____ No _____ Years? _____

In what church activities are you involved and with what degree of regularity? _____

What other Christian service have you done since becoming a Christian? _____

What books have you read recently that have helped you spiritually? _____

III. Professional Qualifications

****Please attach photocopies of all your transcripts. Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.***

What degree(s) do you hold?

_____	_____	_____
Degree	Date Received	Issuing Institution
_____	_____	_____
Degree	Date Received	Issuing Institution
_____	_____	_____
Degree	Date Received	Issuing Institution
_____	_____	_____
Major(s)	Major(s)	Minor

Please list any certifications you have received:

Type of Certificate

Subject Area(s)

Date of Expiration

If none, are you willing to apply for ACSI teaching certification? (circle one) YES NO

Please list currently valid state teaching credentials/licenses.

State

Type of Certificate

Subject

Date of Expiration

List most recent teaching experience:

Dates

Name of School & Address

Subject/Grades

Reason for leaving

Total number of teaching years: _____ Public: _____ Christian: _____

Please account for any time gaps in employment. _____

List any work experiences that may have significance for the type of position for which you are applying. _____

IV. Personal Philosophy

Please attach a typed copy of the answers to the following questions.

1. What is your personal Christian philosophy of education? How would you implement this philosophy in the classroom?
2. Why do you wish to teach in a Christian school?
3. What do you consider to be the proper classroom atmosphere for learning?
4. What is your philosophy of discipline?
5. What are your strengths and weaknesses?
6. What do you believe about the origin of the earth and mankind?
7. What approach would you take with a student in class who expresses a desire to make a decision to trust Christ as Savior?
8. Please summarize any additional information that you would like to present regarding your candidacy for this position.

V. References

Give three references who are qualified to speak of your SPIRITUAL experience and Christian service.

1. Name: _____ Phone: _____

Position: _____ Email: _____

2. Name: _____ Phone: _____

Position: _____ Email: _____

3. Name: _____ Phone: _____

Position: _____ Email: _____

Give three references who are qualified to speak of your PROFESSIONAL training and experience.

1. Name: _____ Phone: _____

Position: _____ Email: _____

2. Name: _____ Phone: _____

Position: _____ Email: _____

3. Name: _____ Phone: _____

Position: _____ Email: _____

VI. Applicant's Certification and Agreement

I understand that Riverside Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Riverside Christian Academy to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I may be subjected to a fingerprint check by authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model. I understand that this is only an application for employment and that no employment agreement is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

Items to include with your application:

- Personal testimony Copies of current certificates College transcripts

Personal Questionnaire/Consent Form For Teacher/Staff Applicants

The following information is requested from all applicants to document the school's good faith effort to provide appropriate teachers and staff and protect children. Because of the personal and private nature of the information, your answers will be kept confidential. If you prefer to discuss your answers in confidence with the administrator rather than on this form, please indicate this.

PERSONAL QUESTIONNAIRE

Do you have any physical, mental, health, or life-style problems which could keep you from effectively working with children or that could cause potential harm?

_____ Yes _____ No If yes, please list and explain: _____

- YES NO Do you enjoy the energy, spontaneity, and curiosity of children?
- YES NO Are you willing to read and follow Riverside Christian Academy's policies regarding caring for and teaching children?
- YES NO Are you willing to receive training on Riverside Christian Academy's personnel policies as well as safety and security procedures?
- YES NO Are you willing to receive training so as to meet the physical, mental, emotional, social, and the spiritual needs of children?
- YES NO Will your own spiritual growth and participation in worship services continue to be a priority in your life?

CONSENT FOR BACKGROUND CHECK

The information I have provided in this application is correct to the best of my knowledge. I authorize Riverside Christian Academy to provide information or opinions they may have regarding my character and fitness for working with children. I release Riverside Christian Academy, individuals representing the school, and all references from any liability in their compliance with this authorization. I also waive any right I may have to inspect references, letters, or statements.

I give my permission to Riverside Christian Academy to conduct background checks regarding criminal records, employment, and education files as needed for school use with regard to positions in which I supervise, teach, or care for minors.

Should my application be accepted, I agree to be bound by the bylaws and policies of this school and to refrain from unscriptural conduct in the performance of my services for the school.

I further state that I have carefully read the foregoing release and know the content thereof, and I sign this release as my own free act. This is a legally binding agreement, which I have read and understood. I understand that the information provided about me will be held as confidential.

Applicant's Printed Full Legal Name: _____

Applicant's SSN: _____ Applicant's Date of Birth: _____

Applicant's Address: _____

Applicant's Signature: _____ Date: _____